

ACCOUNTS PAYABLE SOLUTION

www.method-automation.com

OVERVIEW

Automating your Accounts Payable (AP) Process makes keeping track of payments and expenditures simpler. Submitted requests are automatically routed through the approval process with notifications sent to the proper approvers, allowing you to get the check out quickly. With the ability to add and view attachments to each request, you are guaranteed to have all the documents needed to process the request. With the automated Accounts Payable solution, you now have clear visibility into what was ordered, what was received, and all the costs, calculations, and invoicing are correct. With a built-in audit trail, there is a digital record of all steps within the entire accounts payable process. The entire AP process and dashboards are configurable and can be customized to fit any organization's process, even to external vendors.

OPTIONS & FEATURES

The Accounts Payable Solution can be purchased as one all-inclusive suite or individual modules.

- Cut down on paper invoices distributed throughout departments
- Reduce processing time of an invoice and pay vendors in a timely manner
- Seamlessly move data throughout your entire accounting system
- Reduction in lost or misrouted paper invoices
- Information is securely stored and retrieved by those with set permissions
- Eliminate human errors with user-friendly forms and auto-complete features
- Reduce over-payments, duplicate payments, or missed payments
- Clear visibility with reporting, budgeting, and auditing insights



ACCOUNTING MODULES

Check Request
Expense Claims
Invoice Approval
Purchase Order
Travel Request

Connect With Us!



E-Mail: info@method-automation.com
Phone: 724.227.0711
www.method-automation.com

METHOD AUTOMATION SERVICES

WWW.METHOD-AUTOMATION.COM

ABOUT US



Method Automation Services connects people, processes, and technology. We build configurable digital process automation solutions that work with your current systems and infrastructure. Our top-tier team of business and technical architects, project managers, UX designers, and developers understand the power of business process automation for any industry and closely work with you for a seamless transformation.

OUR SOLUTIONS

- Accounts Payable
- BI Dashboard
- Change Request
- MAPWorkfloz
- matterPRO
- SaaS Connectors & Service Brokers
- Time Off Management
- Support Ticket System



OUR SERVICES

Many companies struggle with error-prone manual processes across disconnected systems. Method Automation excels at solving the challenges that occur with building and supporting critical business solutions. Method Automation has delivered hundreds of initial K2 platform applications to help small and enterprise organizations achieve their goals.



BUSINESS PROCESS AUTOMATION BENEFITS

Process Automation combined with Workflow Integration simplifies and improves business processes. Consistent automated business rules streamline cross-departmental efforts and accelerate tasks and procedures. A configurable digitized form solution guarantees your data will automatically and safely flow in and out of your current business systems. Here are a few reasons why we use K2.

- Low-code process automation tool
- User-friendly & re-usable forms
- Automatic notifications
- Clear process visibility
- Content permission control
- Customized reporting system and full audit trails
- IT department backlog reduction
- Administrative process approvals, security setup, & error handling

