



Get Office 2016 with **Office 365** and get down to business



Office 365 includes all the same apps that you get with Office 2016 and also provides online services designed to help you grow and manage your business today and into the future with automatic updates.

Keeping your software until it is no longer supported is a cost savings strategy that has served you well in the past. When you could no longer justify unsupported software, however you are faced with an upgrade that can be costly, break line of business add-ins and bring unwanted changes for employees

We get it, and we've got a solution for you.

Office 365 is the last upgrade you'll need because after that you get automatic incremental updates so you are always up-to-date. Developers are creating add-ins for Office 365 that are available to you on the Office Store which ensures that they are also up-to-date and work with the latest Office apps. You also get cloud-based services such as business-class email, web conferencing, online file storage that will help your employees get more done and work together more effectively.

Office 365 Business Premium also includes:



Office apps

Get the Office apps (Word, Excel, Outlook, PowerPoint and OneNote) installed across PCs, Macs, tablets and mobile devices.



Email and calendaring

Use business-class email through an Outlook experience you can access from your desktop or from a web browser.



Work and meet online

Host online meetings with instant messaging, screen sharing and HD video conferencing.



Hub for teamwork

Connect your teams with Microsoft Teams in Office 365, where chat, content, and productivity tools come together, so your teams have access to everything they need.



Easy Administration

Deploy and manage Office 365 across your company, no IT expertise required. You can add and remove users in minutes



Reliability

Rest easy with a 99.9% financially-backed uptime guarantee.

Compare Office 2016 to Office 365 Business Premium

	Office Home & Business 2016 \$229 USD	Office Professional 2016 \$399 USD	Office 365 Business Premium \$12.50 USD/user/mo.
Devices per license	1 PC or Mac	1 PC	5 PCs or Macs ,5 tablets & 5 mobile devices
Productivity applications			
Word, Excel, PowerPoint, OneNote & Outlook	•	•	•
Publisher & Access (PC only)		•	•
Office for iOS and Android devices (separate app download required)			•
Automatic new feature updates			•
Business applications			
Customer relationship manager built into Outlook			•
Self-service online customer scheduling			•
Create automated workflows with Microsoft Flow			•
Collaboration services			
Meet online w/ screen-sharing, audio and HD video			•
A hub for teamwork with Microsoft Teams			•
Task management for teams with Microsoft Planner			•
Staff scheduling and shift management			•
Business-class email, calendar and contacts			•
Document storage			
Office document versioning and history			•
File storage and sharing with 1TB per user			•
Document co-authoring and offline sync			•
Support			
24x7 web and phone support included	•		•
Deployment support for 50+ seats via Fastrack			•
99.9% financially-backed uptime guarantee			•

Learn more about Office 365 for business at <http://www.office.com/business>.

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